

Redeemer West Side Job Description



Position: **Director of Worship Arts**

FLSA Status: Exempt

Band: 8

Department: Worship

Work Hours: Full-time

Date: June 2021

Reports to: Executive Pastor

Position Summary

The Director of Worship Arts furthers the mission and values of Redeemer West Side by overseeing the planning, coordination, and execution of the larger Worship Arts Department ensuring weekly corporate worship services that draw our diverse congregation into joyful, participatory, and engaging worship.

This position requires effective leadership both on and off the platform, a high degree of musical knowledge and skill, and a highly collaborative partnership with the Redeemer West Side pastoral team, staff, and volunteers.

Job Description & Role

Worship Planning and Leading

- Plan and execute Sunday morning and evening worship services paying careful attention to both the online and in-person experience. Duties include, though not limited to:
 - Service planning and liturgy.
 - Music selection including purchase and/or preparation of scores and lead-sheets.
 - Musical arranging, composition, and performance.
 - Musician contracting & payment.
 - Scheduling and directing mid-week and Sunday rehearsals.
- Plan and execute annual Holy Week services (i.e. - Maundy Thursday and/or Good Friday and Easter), and multiple additional Advent services (i.e. - Christmas Eve, Christmas Day, Thanksgiving, and/or others).
- Plan and execute extra gatherings as necessary (e.g. - worship gatherings, concerts, etc.).

Team Building and Spiritual Care

- Lead the department into greater awareness and relationship with God and one-another.
- Devote at least one half-day per week to the personal care of musicians.
- Develop regular gatherings for West Side musicians.
- Be aware, connected, and in meaningful relationships with the broader community of musicians and artists.
- Growing teams and leaders to mitigate dependency on singular personality/talent/etc.

Production Arts

- Create new music as opportunity allows that fits the RWS community and brand.
- Improve and enhance our online presence through curation of worship music and playlists.
- Oversee the purchase and maintenance of all needed audio gear and instruments.

Staff Leadership and Administration

- Oversight of West Side worship and music budget.
- Consult and advise on ministries/events related to worship and music for the West Side congregation, such as music for VBS or small groups.
- Reports on worship services to the Session when appropriate.
- Participate fully in staff-wide functions, meetings, gatherings and social events.

Qualifications & Core Competencies

- Character
 - Fully embrace Redeemer West Side's vision and have a gospel-oriented heart for New York City.
 - Alignment with the core theological principles of Redeemer, including its core ministry values.
 - Forward thinking and innovative.
- Experience
 - At least 5 years comparable experience leading a large worship arts program.
 - Demonstrated ability to lead a congregation in vibrant, engaged, joyful worship.
 - Experience with sound recording and production.
 - Experience with office software (GSuite, Slack, Asana) or similar software.
 - Instrumental and vocal competency that inspires confidence in other skilled musicians.
- Leadership Style
 - Emotional intelligence and self-awareness that sustains influence with others.
 - A team-building and collaborative style of leadership and decision-making.
 - Platform communication that compels engagement and facilitates participation.
 - An ability to integrate multiple styles of music and art to serve the larger mission and purpose of corporate worship at Redeemer West Side.
 - An ability to manage and coordinate people and projects.
 - A leader of leaders who can develop and coach others in worship leadership.
- Education
 - A graduate degree in music is preferred but not required.
 - A broad appreciation of music and art as well as cultural traditions and trends.