



# JOB DESCRIPTION

**DATE**: July 23, 2020

**POSITION**: Trainer, NYC Programs

**REPORTS TO**: Director, Training - NYC Programs

**FLSA STATUS**: Exempt

**WORK HOURS**: Part-Time Position/25 hours per week

#### DESCRIPTION:

The Trainer, NYC Programs will provide leadership for Incubator Collective (IC) Spanish to develop new ministry leaders and serve the gospel movement in NYC. The Trainer will be the lead facilitator for IC Spanish and will recruit and develop a growing team of effective guest facilitators. The position holder will translate existing IC content into Spanish and write new content when needed. The Trainer will facilitate other NYC programs, including Incubator Collective when needed.

## RESPONSIBILITIES:

- + Serve as primary facilitator for Incubator Collective Spanish, including hosting all training sessions and teaching a majority of modules
- + Recruit and develop a group of guest facilitators for IC Spanish
- + Observe and manage Spanish guest facilitators and work individually with them to provide feedback and areas for development
- + Translate teaching modules into Spanish when modules are led by English speaking facilitator
- + Lead trainings specifically for NYC IC Spanish facilitators
- + Translate new and existing IC content into Spanish
- + Regularly meet with church planters who are enrolled in IC Spanish for relational connection and support
- + Be available for individual coaching, consulting, and pastoral care for IC Spanish participants as needed
- + Lead from a place of prayerful dependence on God
- + Pray weekly for IC Spanish participants
- + Lead training in other NYC programs as needed
- + Train in Incubator Collective Day and Evening cohorts as needed
- + Write and develop new content
- + Attend NY Tuesday prayer meetings, regular NY team meetings, and other agreed-upon activities
- + Attend CTC staff meetings

### SKILLS AND EXPERIENCE:

- + Passion and affinity for CTC's vision, mission and values
- + At least three years of lead church planting experience, preferably in New York City
- + Proven experience teaching in a ministry context
- + Ability to work with diverse and multi-disciplinary teams
- + Fluent in teaching, writing, and translating English to/from Spanish
- + Ability to interact with students, faculty, and/or staff in a team environment
- + Excellent time-management and organizational skills
- + Strong written and verbal communications skills
- + Highly motivated and a quick learner
- + Detail-oriented and efficient
- + Prayerfully dependent on the Holy Spirit
- + Lives with a gospel renewal dynamic in heart and life

# **EDUCATION**:

Bachelor's degree required

To apply, please send cover letter and resume to hr@redeemercitytocity.com.