



REDEEMER PRESBYTERIAN CHURCH

Position: Community Group Director (Assistant Pastor)

FLSA Status: Exempt

Band: 7P

Department: Community Group, East Side

Reports to: Senior Community Group Director, East Side

Hours worked: 40 Hours per week, work on Sundays

Date: April, 2017

Position Summary

This role has the responsibility for pastoral oversight of 20-30 Community Groups as well as shared pastoral oversight of the East Side congregation. This includes the ongoing development, training and care of 60+ leaders while developing structures and systems for ongoing multiplication of leaders and groups. This role is highly collaborative and team-oriented. Responsibilities include working with other pastors, CG Directors, and the Session on leader development, study writing and curricula, and pastoral care issues; and maintaining visible presence at worship services and congregational events along with pastoral duties including preaching, leading and administering the sacraments.

The purpose of Redeemer Community Groups is to experience Christ Jesus in our midst ministering to us and through us so that our lives and communities are changed. Community Groups are a place where people are known and cared for.

Job Description

Oversight of Community Group Health and Leader Development (50%)

- Build lay leader base of Christ centered, outward facing leader-coaches, group leaders and neighborhood leaders
- Recruit leader--coaches and equip them in shepherding and developing the leaders and groups they oversee
- Shepherd leaders and rising leaders in their spiritual formation and personal growth
- Ensure that groups are visited groups at least once a year for care, assessment, and resourcing
- Manage, provide feedback and reports on the health and growth of leaders and groups visited
- Strategize to develop systems for group care and multiplication (including new Beta Groups)
- Collaborate with other directors for overall community formation, public faith culture, and to assume responsibility for group and leader growth
- Mentor and direct intern/resident(s) toward vocational development and city ministry skills
- Provide insight and expertise in development of content and execution of leader training meetings, including, East Side leader meetings, retreats/conferences, and Sunday classes

Pastoral Care (10%)

- Responsible for the shared shepherding and spiritual oversight of the East Side congregation
- Maintain highly visible presence in worship services, coffee hours, and congregational events through worship leading (ordained leaders), prayers of the people, and scripture reading, etc.
- Collaborate with pastoral staff, elders and the counseling center on pastoral care issues for mutual support, input and direction.
- Attend session monthly and interface with the Session on discipline cases when appropriate
- Participate in the rotation of 'Pastor-on-Call' duties



REDEEMER PRESBYTERIAN CHURCH

Preaching and Worship Leading (10%)

- Preach at multiple services as needed
- Lead worship at multiple services as needed
- Perform pastoral and elder duties (baptisms, communion, marriage, etc) as called upon

Team Projects (20%)

- Contribute tactical and strategic planning to congregational projects as needed
- Support lay-ministry initiatives to help build neighborhood community and service
- Develop personal reading schedule to grow in faith and ministry/leadership skills
- Identify and participate in outside resources for growth

Teaching, Writing and Christian Formation (10%)

- Collaborate with staff to equip, mobilize and train leaders
- Help lead basic and advanced leader training sessions
- Teach cohorts and classes, develop teaching content and help write weekly studies

Qualifications

Need to embrace Redeemer's vision of being a gospel-centered, city-positive and movement-minded church in New York City. Candidate should be aligned with the core theological principles of Redeemer and the Presbyterian Church of America including the Westminster Standards (Confession of Faith, the Larger and Shorter Catechisms). This position is open to teaching elders ordained in the PCA.

Minimum four years of college and a theological degree from an accredited seminary or equivalent. Extensive ministry experience (four or more years) overseeing community formation strongly preferred. Must be a dependable, team player with ability to take initiative and demonstrate strong communication, problem-solving and decision-making skills. Previous leadership and counseling experience a plus. Work hours are generally flexible yet must be available for some evening and weekend meetings.

Skills & Experiences

Excellent organizational, communication and interpersonal skills. Must be able to manage multiple projects and to work collaboratively within the structure and framework of the Redeemer Community Group team.