



## Redeemer Presbyterian Church Job Description

**Position: Youth Leader – Downtown**

**FLSA Status: Exempt**

**Band: 6**

**Reports to: Downtown Executive Pastor**

**Work Hours: 30 hours/week (full time option possible)**

**Date: May 1, 2017**

### POSITION SUMMARY

Reporting to the Executive Pastor, the Youth Leader will take a lead role in the spiritual formation of the middle school and high school youth of the Downtown(DT) congregation in order that they experience the grace, hope and purpose of the gospel.

The candidate for this position will possess strong personal understanding of the gospel and the ability to convey that to others. Also vital are leadership and interpersonal skills; especially problem-solving, team building, communication and an awareness of the unique challenges of urban youth. This position demands an entrepreneurial attitude that is willing innovate and adapt existing models to minister creatively and effectively to the youth of the Downtown community. The successful candidate will display understanding of city ministry dynamics, strong theological and biblical insight and experience in living and working in a diverse community.

The expectation is that the director will work collaboratively with the Downtown youth parents as well as the other Redeemer congregations.

### JOB DESCRIPTION

#### **Discipleship** (10 hours/week estimated)

- Build community with Downtown Youth
- Coordinate and implement for Downtown Youth Group a curriculum based on the Redeemer Public Discipleship strategy
- Organize Youth participation in the Downtown worship services

#### **Programming/Events** (5 hours/week estimated)

- Manage monthly Youth ushering team (1 Sunday per month)
- Lead a bi-monthly Downtown Youth Group social at the YMCA (Lunch, Games, Activities)
- Help coordinate a Middle School Retreat at Lake Champion in the fall with Redeemer wide Youth.
- Coordinate Pie Bake Fundraiser with Redeemer wide Youth

#### **Parent Collaboration** (3 hours/week estimated)

- Coordinate and lead parent brunch each semester
- In charge of weekly communication to Youth and Parents via Touch Point

**Networking and Resourcing** (2 hours/week estimated)

- Develop with Parents and Redeemer wide Youth leaders a confidentiality and other policies related to Youth Group and it's programs.

**Teaching Students and Training Volunteers** (8 hours/week estimated)

- Lead weekly teaching/discussion and games for DT Youth (3 Sundays a Month)
- Responsible to address key issues facing students from a theologically rich and personally sensitive way
- Recruit, train, coordinate and manage DT Youth leaders
- Explore the potential for mentoring programs within the congregation

**Working with the Downtown Staff Team** (2 hours/week estimated)

- Participate in the DT staff team development and ministry strategy meetings
- Oversee and manage the Downtown Youth budget

**Qualifications**

Need to embrace Redeemer's vision and have a gospel oriented heart for New York City. Candidate should be aligned with the core theological principles of Redeemer and the Presbyterian Church of America, including the Westminster Confession. Minimum 4 year of college. Theological degree from an accredited seminary or equivalent preferred, but not required. For women, previous leadership experience in women's ministry is desirable. Must be a dependable, team player and self-starter with a strong ability to take initiative and pursue leaders. Strong problem solving and decision-making skills also required. Previous coaching and counseling experience a plus. Work hours are generally flexible yet must be available for some evening and weekend meetings.

**Skills & Experiences**

Excellent organizational, communication, and interpersonal skills. Proficient in MS Office applications (Word, Excel, etc.). Ability to work collaboratively within framework of collegiate model, as job performance will be measured in part on ability to support and interface with other ministries and congregations.