

JOB DESCRIPTION

DATE:	November 16, 2018
POSITION:	Director, City Ministry Program
REPORTS TO:	Vice President, Leadership Development
FLSA STATUS:	Exempt
WORK HOURS:	Full-Time Position

DESCRIPTION:

Direct and advance the City Ministry Program (CMP) that includes student recruitment, learner development and experience, faculty recruitment, curriculum fulfillment and mentoring.

CMP is a certificate program of practical ministry training consisting of lectures, workshops, and ministry mentorship covering ministry subjects such as preaching, urban ministry, pastoral leadership, cultural engagement, mission and pastoring. The program launched in August 2017 and is an important program of a pastoral leadership pipeline to develop leaders who seek to serve the movement of gospel ministry in NYC and beyond.

CMP covers what is called practical theology and corresponds roughly with a year of courses offered in U.S. M.Div. programs. CMP is designed for students who have received the M.A. in Biblical Studies (MABS) from Reformed Theological Seminary (RTS) in NYC and want more practical ministry training and those seeking further practical ministry development.

RESPONSIBILITIES:

- + Direct the system of recruitment, screening and acceptance of students into CMP
- + Ensure program fulfills ministry practitioner / learner centered development in areas of character, skills and ministry practices
- + Mentor and advise students in various ministry developmental areas: career and vocational calling, ministry skill development, and other student needs
- + Resource and recruit lecturers and ministry mentors and advise as needed on curriculum development
- + Maintain relationship with RTS NYC Executive Director and enable quality program experience between RTS MABS program and CMP
- + Supervise the Program Manager of CMP
- + Organize learning activities for and facilitate one-hour cohort sessions
- + Assess all program elements for impact and desired outcomes including feedback to lecturers and tutors and implement improvements as feasible

SKILLS AND EXPERIENCE:

- + Passion and affinity for CTC's mission and values
- + Director-level experience or pastoral experience in a church or ministry non-profit
- + At least five years of urban ministry experience in New York City
- + Strong program management skills
- + Experience in one or more of these areas: coaching, training, or directing a training program

EDUCATION:

Bachelor's degree required and master's level education preferred

To apply, please send cover letter and resume to hr@redeemercitycity.com.