



Redeemer West Side Job Description

Position: Community Group Intern (B)

Department: Community Groups

Date: Summer 2019

Reports to: Director of Faith & Work

Work hours: 20 hours per week

Job Description

The position will entail the following responsibilities:

- Work primarily with the Community Group/Faith & Work Director
- Assist with oversight of Community Groups (CG) and Beta Groups, including visiting groups
- Co-lead a week-night CG for summer interns
- Assist with the oversight of West Side Singles initiatives, participating in planning and execution of all aspects of the ministry
- Assist with West Side Faith & Work ministry including planning and execution of events and classes
- Attend and contribute to West Side Leaders Summits (5x year) and CG leader huddles
- Attend and contribute to Redeemer-wide functions, including all-staff meetings and New Leader Basics trainings
- Meet with Community Group Director(s) regularly for spiritual, theological, and practical coaching

Requisites

The ideal candidate is/has:

- A growing/mature Christian with a passion for Redeemer's vision and a gospel-oriented heart for New York City
- Aligned with the doctrinal orientation of Redeemer
- Previous small group leadership experience
- Urban ministry experience
- Considering vocational ministry
- A future/current seminarian or graduate
- A college graduate
- Availability on weekends and evenings as needed (including availability to attend West Side Sunday services)
- A member of Redeemer Presbyterian Church West Side (or willing to become one)
- Proficient in MS Office + G Suite applications, database and online applications

Term & Compensation

The position will require 20 hours per week and pays \$25 per hour. A monthly unlimited MTA Metrocard will also be provided. This position is a one-year commitment starting Summer 2019.