



## Redeemer West Side Job Description

**Position:** Community Group Intern (A)

**Department:** Community Groups

**Date:** Summer 2019

**Reports to:** Director of Pastoral Counseling

**Work hours:** 20 hours per week

### Job Description

The position will entail the following responsibilities:

- Work primarily with the Community Group/Pastoral Counseling Director
- Assist with oversight of Community Groups (CG) and Beta Groups, including visiting groups
- Co-lead a week-night CG for summer interns
- Co-teach a class on relationships with CG Director
- Provide support, encouragement, and training for the Women's Mentoring Program
- Collaborate with CG Director to conceptualize, plan and execute Women's Speaker Series
- Attend CG Director led trainings and development opportunities on specific best practices and competencies for pastoral counseling.
- Attend and contribute to West Side Leaders Summits (5x year) and CG leader huddles
- Attend and contribute to Redeemer-wide functions, including all-staff meetings and New Leader Basics trainings
- Meet with Community Group Director(s) regularly for spiritual, theological, and practical coaching

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### Requisites

The ideal candidate is/has:

- A growing/mature Christian with a passion for Redeemer's vision and a gospel-oriented heart for New York City
- Aligned with the doctrinal orientation of Redeemer
- Previous small group leadership experience
- Urban ministry experience
- Considering vocational ministry
- A future/current seminarian or graduate
- A college graduate
- Availability on weekends and evenings as needed (including availability to attend West Side Sunday services)
- A member of Redeemer Presbyterian Church West Side (or willing to become one)
- Proficient in MS Office + G Suite applications, database and online applications

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### Term & Compensation

The position will require 20 hours per week and pays \$25 per hour. A monthly unlimited MTA Metrocard will also be provided. This position is a one-year commitment starting Summer 2019.